



STARK-TUSCARAWAS-WAYNE JOINT SOLID WASTE MANAGEMENT DISTRICT

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David Held Erica Wright
Executive Director Finance Director

BOARD OF DIRECTORS MEETING MINUTES

Friday, May 6, 2016 @ 9:30am

Roll Call

Chairperson Everett called the meeting to order at 9:30am with the following present:

➤ **Board Members:**

Belle Everett, Chairperson, Tuscarawas County Commissioner
Ann Obrecht, Vice Chairperson, Wayne County Commissioner
Chris Abbuhl, Tuscarawas County Commissioner
David Bridenstine, Stark County Commissioner
Jim Carmichael, Wayne County Commissioner
Janet Weir Creighton, Stark County Commissioner
Scott Wiggam, Wayne County Commissioner

➤ **Staff Members**

Executive Director David Held
Finance Director Erica Wright
Board Secretary Rachel Rothacher
Recycling Coordinator Brett Pendleton

➤ **Absent:**

Kerry Metzger, Tuscarawas County Commissioner
Richard Regula, Stark County Commissioner

Approve May 6, 2016 Board of Directors Meeting Agenda

- ❖ **Resolution BOD-2016-16:** *Member Wiggam moved and Member Obrecht seconded a motion to approve the May 6, 2016, Board of Directors meeting agenda. The motion passed unanimously.*

Approve March 4, 2016 Board of Directors Meeting Minutes

- ❖ **Resolution BOD-2016-17:** *Member Obrecht moved and Member Wiggam seconded a motion to approve the March 4, 2016, Board of Directors meeting minutes. The motion passed unanimously.*

BOARD of DIRECTORS

Stark
David Bridenstine
Janet Weir Creighton
Richard Regula

Tuscarawas
Chris Abbuhl
Belle Everett
Kerry Metzger

Wayne
Jim Carmichael
Ann Obrecht
Scott Wiggam

Public Speaks

- Matt Ritterbeck, Lawrence Township Trustee in Tuscarawas County, explained that he was re-elected to his third term as Township Trustee. He started attending the District Board meetings in 1999. He thanked the Board for all their hard work and requested funding to support the Lawrence Township yard waste program. He asked the Board to approve the funding recommendations of the Budget Committee.

Policy Committee Report

- Director Held announced that Elaine Campbell of Mercy Medical Hospital has agreed to serve as a Stark County Industrial, Commercial or Institutional representative on the District Policy Committee.
- Director Held indicated that he would be checking with Buehler's to see if they would like to send a representative to serve on the District Policy Committee as the Industrial, Commercial, or Institutional Member for Wayne County.

Finance Director's Report

Finance Director Wright reported on the following:

- Estimated Revenue vs. Actual Revenue
 - Revenue is down slightly due to the decrease in recycling revenue but overall aligns with the revenue projections for 2016.
 - Slesnick paper revenue down from a \$50 floor per ton in 2015 to a \$30 floor per ton in 2016.
 - Kimble commingle revenue down from \$15 per ton rate in 2015 to a current rate of paying just over \$19 per ton.
- Budgeted vs. Actual Expenses
 - District has spent 28% of the budgeted expenses for 2016 with the expenses aligning with the projected expenses.
- Current Cash Position
 - General Fund Unexpended Balance \$926,074.35
 - Tipping Fees Unexpended Balance \$5,277,365.65
 - Total All Funds Unexpended Balance \$6,203,440.00
- Tipping Fee Revenue Update
 - Tipping fee revenue down 8.32% in 2016 from the 2015 for the first quarter.
 - Projected revenue for 2016 is \$3,528,496 based on first 3 months' revenue
- Historical Financial Trends
 - Fund balance increased \$2,948,371 or 45% after the OEPA plan starting in 2011 to 2015.
 - Expenses increased \$788,662 or 24% after the OEPA plan starting in 2011 to 2015.

Executive Director's Report

- District recycling totals increased 81% from 2007 to 2015
- District yard/food waste increased 24% from 2007 to 2015
- Each recycling driver will participate in the Safe Driving Road Evaluation program through Great Lakes Driving School.
- Recycling Drop-off Improvements
 - Massillon Fishers Foods new fencing installed.
 - Wooster Buehler's Fresh Foods has upgraded containers with four 8-yard bins added to address overflow issues.
- City of Dover yard waste site will serve all District residents in summer of 2016.
- District can provide assistance to the health departments to abate open or illegal dumping.
- Drug Take Back Program
 - 15 sites in Stark County
 - 5 sites in Tuscarawas County
 - 8 sites in Wayne County.
 - Mediburn Unit for District drug disposal under review by the OEPA for state and federal air permit regulations.
- STW District submitted a \$37,870.56 OEPA Community Development Grant application on behalf of the Stark County Habitat Restore which was approved.
- Community Collections
 - Tusky Valley Community Day held on April 9, 2016
 - Wooster Scarlet, Gray, and Green Fair held on April 19, 2016
 - Buehler's will hold six collections in 2016.
- Demolition for the Tuscarawas County (vacant house) is scheduled for this summer at a cost of \$17,750 with Bridges Excavating.

Budget Committee Report

- 2016 Program Startup Grants
 - District received \$780,973.43 in total requests so several factors were considered to determine which requests were higher priority.
 - Budget Committee approved the highest priority requests as presented.
- ❖ **Resolution BOD-2016-18: Motion to approve the Program Start-Up Grants as presented at \$384,679.43. Member Wiggam moved and Member Creighton seconded motion to approve. Motion passed unanimously.**

May 6, 2016, Board of Directors Meeting Minutes cont.

- ❖ **Resolution BOD-2016-19:** Motion to transfer \$20,000 from STW-21 Recycling & Composting Infrastructure Enhancement Grants into STW-22 Program Start-Up Grants and increase Tipping Fee Fund appropriations in that line item by \$89,679.43 from the unappropriated Tipping Fee Fund balance. Member Abbuhl moved and Member Wiggam seconded a motion to approve. Motion passed unanimously.

- 2016 Recycling and Composting Infrastructure Enhancement Grants
 - The Board requested that the Director Held provide options to the Budget Committee for the for Recycling and Composting Infrastructure Enhancement grant agreements as it pertains to the existing yard waste hauling contracts and the inclusion of a claw-back provision.

- 2016 Host Community Cleanup Grants

- ❖ **Resolution BOD-2016-20:** Motion to approve the Host Community Cleanup Grants as presented retroactive to April 1, 2016. Member Wiggam moved and Member Obrecht seconded motion to approve. Motion passed unanimously.

- 2016 Household Hazardous Waste Collection Program
 - City of Canton Health Department will serve as a location to collect HHW from the residents and the area political sub-divisions.
 - Clean Harbors will enter a contract with the District to collect and dispose of the HHW at the same pricing and collection model as the Cuyahoga County Solid Waste District.

- ❖ **Resolution BOD-2016-21:** Motion to contract with Clean Harbors to accept household hazardous waste for an amount not to exceed \$300,000 annually. Member Abbuhl moved and Member Wiggam seconded motion to approve. Motion passed unanimously.

- ❖ **Resolution BOD-2016-22:** Motion to contract with the City of Canton Health Department to collect and manage household hazardous waste for an amount not to exceed \$35,000 annually. Member Wiggam moved and Member Abbuhl seconded motion to approve. Motion passed unanimously.

- ❖ **Resolution BOD-2016-23:** Motion to increase Tipping Fee Fund appropriations in line item STW-05 Household Hazardous Waste by \$335,000 from the unappropriated Tipping Fee Fund balance. Member Wiggam moved and Member Abbuhl seconded motion to approve. Motion passed unanimously.

Other Business

- Matt Ritterbeck commented to the Board that each community is different in their recycling needs and expressed his desire for the District to provide financial support for each community. Board Members offered and clarified various perspectives on funding recycling programs throughout the District that can be reviewed by the Policy Committee in the next District Plan Update.

Adjournment

- ❖ *Resolution BOD-2016-24: Member Creighton moved and Member Wiggam seconded motion to adjourn the meeting at 10:56am. Motion passed unanimously.*



7-1-16

Rachel Rothacher, Administrative Director

Date