



STARK-TUSCARAWAS-WAYNE JOINT SOLID WASTE MANAGEMENT DISTRICT

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David Held Erica Wright
Executive Director *Finance Director*

POLICY COMMITTEE MEETING MINUTES

Friday, December 15, 2017 @ 9:30am

1. Roll Call

Janet Weir Creighton, Chairperson, Stark County Commissioner, called the meeting to order with the following present:

➤ **Policy Committee Members:**

Mark Adams, City of Canton Representative
Ron Amstutz, Wayne County Commissioner
Doug Baum, Stark County Township Representative
Matt Bender, Tuscarawas County CII Representative
David Bennett, Tuscarawas County Public Representative
Nicholas Cascarelli, Wayne County Health Department Representative
Bill Cletzer, Wayne County Township Representative
Mark Cozy, Stark County Public Representative
Janet Weir Creighton, Chairperson, Stark County Commissioner
Joel Day, City of New Philadelphia Representative
Lee Finley, Tuscarawas County Public Representative – No conflict
Becky Foster, Wayne County CII Representative
Brian Gentry, Wayne County Public Representative – No conflict
Kirk Norris, Stark County Health Department Representative
Mark Nussbaum, City of Wooster Representative
Carl Rose, Stark County Public Representative – No conflict
Joe Sciarretti, Tuscarawas County Commissioner

➤ **Staff Members:**

David Held, Executive Director
Erica Wright, Finance Director
Rachel Rothacher, Administrative Director
Steve Tharp, Jr., Operations Coordinator
Tiffany Hupp, Administrative Coordinator

➤ **Absent:**

Elaine Campbell, Stark County CII Representative
Michael Chek, Tuscarawas County Health Department Representative
Bob Holland, Wayne County Public Representative
Matt Ritterbeck, Tuscarawas County Township Representative

2. Approve December 15, 2017 Policy Committee Meeting Agenda

- ❖ Resolution PCM-2017-14: *Member Amstutz moved and Member Cozy seconded a motion to approve the December 15, 2017 Policy Committee meeting agenda. The motion passed unanimously.*

BOARD of DIRECTORS

Stark
Janet Weir Creighton
Richard Regula
Bill Smith

Tuscarawas
Chris Abbuhl
Kerry Metzger
Joe Sciarretti

Wayne
Ron Amstutz
Ann Obrecht
Sue Smail

3. Approve November 17, 2017 Policy Committee Meeting Minutes

- ❖ **Resolution PCM-2017-15:** Member Cozy moved and Member Rose seconded a motion to approve the November 17, 2017 Policy Committee meeting minutes. The motion passed unanimously.

4. Update from GT Environmental

New Solid Waste Plan Schedule:

- Have allotted from February to May to address comments but likely won't need that much time
- Sometime before October will adopt the second resolution to the Plan and then the final resolution will certify the ratification results
- a) Review Chapter 1- Introduction
 - Appendix A Summary
 - Introduction
 - District Overview
 - Waste Reduction and Recycling Goals
- b) Review Chapter 2- District Profile
 - Appendix B and C Summary
 - Profile of Political Subdivisions
 - Population
 - Profile of Waste Management Infrastructure
 - Profile of Commercial and Institutional Sector
 - **It was noted that on Table 2-4 "Major Commercial/Institutional Sector Employers in District" E&H Family Groups should be changed to Buehler's Fresh Foods and the number of employees should be changed to 2,100**
 - Profile of Industrial Sector
 - Other Characteristics
- c) Review Chapter 3- Waste Generation
 - Appendix D, E, F and G Summary
 - Solid Waste Generation in Reference Year
 - Historical Waste Generated
 - Waste Generation Projections
- d) Review Chapter 4- Waste Management
 - Appendix M, N, P, Q Summary
 - Waste Management Overview
 - Profile of Waste Management Infrastructure – map shows all landfills that District sends waste to
 - Most district waste goes to STW Recycling District landfills
 - Some goes to other districts – typically waste from small, private haulers or direct hauls from special projects or industrial companies
 - **It was noted that Liberty Tire monofill needs added to the map of landfills.**
 - Solid Waste Facilities Used in Reference Year
 - Use of Solid Waste Facilities During Planning Period
 - Designation
- e) Review Chapter 5- Waste Reduction and Recycling
 - Appendix H, I, L, J, K Summary
 - Program Evaluations and Priorities
 - Chapter includes only items ranked 4 & 5 from Appendix I – most changes are not substantial, and all current programs are included, but there are some changes to reduce costs (ex: yard waste).
 - Program Descriptions
 - Waste Reduction and Recycling Rates
 - When population grows or economy improves, there is an increase in waste generation which affects overall waste reduction/ recycling.

- Industrial rate may be removed by EPA from the next Plan as the majority of districts don't have much impact over that sector – many industries recycle a lot of their waste without intervention from the districts as they have financial incentive to do so (their waste byproducts have value in the market—metals, for example).
- Residential recycling percentages do include yard waste, so there is a fear that with that market shifting, the residential/commercial rate will decrease if this material is landfilled and not composted.
- f) Review Chapter 6- Budget
 - Appendix O Summary
 - Overview of District Budget
 - Conservative with revenue but didn't cut programs so fund balance does decrease over the planning period.
 - A lot of flexibility is built into the language in Appendix O for the Board of Directors to have broad authority to adjust the budget numbers. The budget in the Plan is a demonstration that the Plan can be implemented.
 - Every three years, the Plan will be updated so the first three years are the most important.
 - During the previous economic recession when revenue fell from 6.2 million to 2.7 million, the District eliminated the Household Hazardous Waste Program and cost for the Yard Waste Collection Program because those programs weren't required.
 - When programs were reintroduced, District didn't expand to the same extent and found ways to control costs: for example, requiring appointments at the HHW site and not paying for latex paint and electronic waste disposal through collection events (instead, the District has partnered with companies that accept these items for no cost or for a small cost paid directly by the residents).
 - The District takes the same approach with recycling drop-off sites: don't add more than needed to meet access to control costs when market is low.
 - Revenue
 - Expenses
 - Budget Summary
 - Alternative Budget – not used
 - Major Facility Project – not used

5. Certification to Submit Draft Plan to the Ohio EPA

- ❖ ***Resolution PCM-2017-16:*** Member Foster moved and Member Bennett seconded a motion to amend the Plan per the revisions and additions noted at the meeting. The motion then moved unanimously.
- ❖ ***Resolution PCM-2017-17:*** Member Cletzer moved and Member Gentry seconded a motion to certify the amended draft Plan for submission to the Ohio EPA. The motion passed unanimously.

6. Other Business

- Next steps:
 - Ohio EPA NBO Review (December 24, 2017–February 6, 2018)
 - Changes to Plan Based on NBO Comments (February–May 2018)
 - Public Comment Period
 - Public Hearing
 - Next Policy Committee Meeting Date for Plan (February 16, 2018)
 - Ratification of Plan
- GT Environmental performed curbside assessments of the City of Canton and the City of New Philadelphia through District funding. They recommend both programs move toward automation as this is where the industry has headed because it is safer and more efficient. Ultimately, it will be up to the cities to decide if they want to proceed.

7. Adjournment

- ❖ ***Resolution PCM-2017-18:** Member Cascarelli moved and Member Gentry seconded a motion to adjourn the meeting at 10:32 am. The motion passed unanimously.*

Rachel Rothacher, Administrative Director

Date

DRAFT