



STARK-TUSCARAWAS-WAYNE JOINT SOLID WASTE MANAGEMENT DISTRICT

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David Held
Executive Director

Erica Wright
Finance Director

BOARD OF DIRECTORS AGENDA

Friday, January 12, 2018 @ 9:30am

1. Roll Call

➤ **Board Members Present:**

Chris Abbuhl, Tuscarawas County Commissioner
Kerry Metzger, Tuscarawas County Commissioner
Ann Obrecht, Chairperson, Wayne County Commissioner
Richard Regula, Stark County Commissioner
Joe Sciarretti, Tuscarawas County Commissioner

➤ **Staff Members Present:**

David Held, Executive Director
Tiffany Hupp, Administrative Coordinator
Rachel Rothacher, Board Secretary
Steve Tharp, Operations Coordinator
Erica Wright, Finance Director

➤ **Absent:**

Ron Amstutz, Wayne County Commissioner
Janet Weir Creighton, Chairperson, Stark County Commissioner
Sue Smail, Wayne County Commissioner
Bill Smith, Stark County Commissioner

2. Approve January 12, 2018 Board of Directors Meeting Agenda

❖ **Resolution BOD-2018-1:** Member Regula moved and Member Abbuhl seconded a motion to approve the January 12, 2018, Board of Directors meeting agenda. The motion passed unanimously.

3. Approve November 3, 2017 Board of Directors Meeting Minutes

❖ **Resolution BOD-2018-2:** Member Regula moved and Member Sciarretti seconded a motion to approve the November 3, 2017, Board of Directors meeting minutes. The motion passed unanimously.

4. Election of 2018 Officers

❖ **Resolution BOD-2018-3:** Member Regula moved and Member Metzger seconded a motion to approve the elected 2018 Board of Directors officers as presented. The motion passed unanimously.

BOARD of DIRECTORS

Stark
Janet Weir Creighton
Richard Regula
Bill Smith

Tuscarawas
Chris Abbuhl
Kerry Metzger
Joe Sciarretti

Wayne
Ron Amstutz
Ann Obrecht
Sue Smail

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5. Chairperson Appoints 2018 Committees

- ❖ Resolution BOD-2018-4: Member Regula moved and Member Obrecht seconded a motion to approve the 2018 Board of Directors committees as presented. The motion passed unanimously.
- Vice-Chairperson Abbuhl takes over chairing the meeting.

6. Set 2018 Board of Directors Meeting Dates

- ❖ Resolution BOD-2018-5: Member Regula moved and Member Metzger seconded a motion to approve the 2018 Board of Directors meeting dates as presented. The motion passed unanimously.

7. Public Speaks

- There were no public speaks.

8. Policy Committee Report

- The Tuscarawas County Health Department Representative has changed from Michael Chek to Michael Kopko.
- Mark Adams will also be taking over as the City of Canton representative this year.
- Policy committee certified draft plan on 12/15/17 and it was submitted to the Ohio EPA for review on 12/21/17.
- Next steps: the OEP's non-binding advisory opinion, public comment period and ratification.
- Andrew Booker is no longer with the OEPA, so they have undergone some changes.

9. Finance Director's Report

- Estimated Revenue versus Actual Revenue
 - The Year-to-Date Actual Revenue number would've been higher by one payment, but mail was behind so the final American Landfill payment is not included.
 - This year, the District is projected to bring in close to \$3.9 million in tipping fees, which were consistent and saw few fluctuations for past few months.
 - The District currently has the lowest tipping fee rate structure permitted by law (\$1 for in-District waste, \$2 for out-of-District waste, and \$1 for out-of-state waste). The highest amount permitted by law is \$2;\$4;\$2, and tiers for in-District and out-of-state waste must be equal per interstate commerce law.
 - Districts are also permitted to charge generation and designation fees.
 - The potential drawback of increasing fees would be that contracts may go to other districts as a large percentage of the District's revenue is from out-of-District fees. Also, raising the in-District fee could hurt residents because waste haulers may raise their rates to account for the increase.
 - The remaining capacity of American and Countywide Landfills is reported to be 80 years.
 - A cost-benefit analysis of current fee structure versus the downsides of the increased trash the lower fees attract could be explored.
- Budgeted versus Actual Expenses
 - The biggest difference in year-to-date expenses from last year is road repairs.
 - Grant payments are mostly consistent.
 - Drop-off Recycling expenses increased because of the purchase of two new trucks.

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- Current Cash Position
 - District budgeted to spend more than what was brought in this year due in part to grant programs, purchase of two trucks and increasing cost in the yard waste collection program. District has sufficient balance to cover the overage.
- Tipping Fee Revenue Update:
 - Tipping fee revenue is up 16.67% in 2017 from 2016 through November.
 - Annual Revenue: \$3,558,775.40 (probably closer to \$3.9 million with American's last payment being delayed as well as December revenues).
- a. **2018 General Liability and Property Insurance Renewal**
 - 2018 Insurance Renewal Premium = \$39,806
 - Increased mainly due to accident in 2014 which did get paid out (\$500,000). The fact that this is now paid out will potentially help account secure better rates moving forward.
 - District was expecting another quote, but company declined to submit because underwriter wasn't competitive (close to \$62,000)
 - ❖ **Resolution BOD-2018-6:** Member Metzger moved and Member Regula seconded a motion to approve the District's 2018 general liability and property insurance coverage renewal through Leonard Insurance at a rate of \$39,806 for the period of January 19, 2018 through January 19, 2019. The motion passed unanimously.
- Other Finance Items
 - 2018 Federal Mileage Reimbursement Rate increased to 54.5 cents per mile
- b. **2018 Minimum Wage Increase**
 - ❖ **Resolution BOD-2018-7:** Member Obrecht moved and Member Regula seconded a motion to increase the seasonal worker hourly rate to \$8.30 per hour retroactive to January 1, 2018 to align with the State of Ohio Minimum Wage and to automatically increase the rate of pay in accordance with the Federal and Ohio Minimum Wage, whichever is greater. The motion passed unanimously.

10. **Executive Director's Report**

- Site Updates:
 - First Friends Church
 - Replacing Oakwood Middle School (only 1.5 mi difference) – was a constant mudhole—low spot, water would collect, bad for drivers and residents.
 - New site has paved lot & concrete pad, better lighting, video surveillance and overall better layout and truck access.
 - Taft Elementary
 - Had previously expanded site to improve driver safety and maneuverability.
 - Have solar cameras there and also have added more gravel.
 - Paint Township
 - Updated with completely new bins
 - District maintains 432 bins total; 47% have been updated within the past five years and 53% have not been updated within the past five years
 - Mill Township
 - Installed automatic gate to try to curtail dumping, but it is still an ongoing issue.
 - Camera system to be evaluated in 2018.
- Household Hazardous Waste Historical Costs
 - At previous events, District encouraged all entities to bring all types of waste (schools, farms, churches, etc.), but Ohio EPA released a memorandum stating only waste

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collected from residents was exempt from hazardous waste regulations, so the District discontinued collection events for several years.

- The program has since been reintroduced but has been streamlined— District will come in close to budgeted amount in 2018 because all expenses that exceeded the 2017 budgeted amount were out of the general fund and likely won't happen to the same extent this year. Also, final payments were made toward two discontinued programs (television collection and household hazardous waste education grants).
- Household Hazardous Waste Management Program
 - Canton City Recycle Center has extended its hours for 2018 (open Monday through Friday from 9am-3pm, and per the contract with the District, the Center is also open to accept HHW from residents the final Tuesday of each month until 6pm)
- Buehler's 2018 Collection Events
 - Household Hazardous Waste will be accepted at the Tuscarawas and Wayne County General Collection Events (dates are May 19 in Wooster, June 9 in Dover, September 22 in Orrville, and October 6 in New Philadelphia)
- Allocation of Grant Funding for 2018
 - Recycling Makes Sense: 35%
 - Health Department: 21%
 - Sheriff Department: 19% - Tuscarawas County Sheriff Department litter program expenses may be exceeding the amount of funding. District staff will investigate.
 - Program Startup: 17% - most going toward site improvements
 - Host Community Cleanup: 7%
 - Mini-Grants: 1%
 - Total: \$1,505,000
- 2017 Recycling Newsletters
 - All 269,607 households in Stark, Tuscarawas, and Wayne Counties received a copy in the mail in December. The publication may not get lost with holiday mail if it were produced in the spring or summer.

11. Yard Waste Collection Update

a. 2017 Appropriation Budget Amendment

- ❖ **Resolution BOD-2018-8:** Member Metzger moved and Member Sciarretti seconded a motion to transfer \$3,160.29 from line item STW-05 HHW Program to line item STW-03 Yard Waste Management in the Tipping Fee Fund retroactive to December 31, 2017. The motion passed unanimously.

b. 2018 District Yard Waste Drop-off Program Recommendation

- Total District yard waste expenses have ranged from \$686,234 (2008) to \$0 (2012-2014) – currently trying to reduce the program to a yearly budget of \$300,000
- The District provides three potential funding models
 1. tonnage-based model (where the amount of funding is distributed to all sites except Warstler Brothers, is based on 2017 volume, and doesn't exceed 2019 budgeted amount per Plan)
 2. budget model (where the amount of funding is distributed similar to the tonnage-based model but discontinues collection at bottom five sites)
 3. tier-based model (where the amount of funding is distributed between top five sites based on 2017 volume but is rounded up or down so difference to be covered by the sites is not as extreme)

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- Yard waste material is currently banned from landfills unless it is commingled with other solid waste. This was started as a means to increase capacity at landfills. If the ban was lifted, there would be new/different opportunities that could be explored.

12. Collective Bargaining Agreement

a. Executive Session to Discuss Agreement

- ❖ **Resolution BOD-2018-9:** Member Obrecht moves and Member Regula seconded a motion to enter Executive Session at 10:44 am. The motion passed unanimously.

Roll Call

Abbuhl - yes
Kerry Metzger - yes
Ann Obrecht - yes
Richard Regula - yes
Joe Sciarretti - yes

- ❖ The Board ends Executive Session at 10:54 am.

b. Approve Agreement

- ❖ **Resolution BOD-2018-10:** Member Obrecht moves and Member Metzger seconded a motion to approve the three-year Collective Bargaining Agreement with The International Brotherhood of Teamsters, Local #92 retroactive to November 1, 2017. The motion passed unanimously.

13. Other Business

- There was no other business.

14. Adjournment

- ❖ **Resolution BOD-2018-11:** Member Metzger moved and Member Regula seconded a motion to adjourn the meeting at 10:57 am. The motion passed unanimously.

Rachel Rothacher, Board Secretary

Date