



STARK-TUSCARAWAS-WAYNE JOINT SOLID WASTE MANAGEMENT DISTRICT

9918 Wilkshire Blvd NE • Bolivar, OH 44612
330-874-2258 • 800-678-9839 • 330-874-2449 FAX
www.timetorecycle.org • district@timetorecycle.org

David Held Erica Wright
Executive Director *Finance Director*

POLICY COMMITTEE MEETING MINUTES

Friday, September 15, 2017 @ 9:30am

1. Roll Call

Chairperson Creighton called the meeting to order with the following present:

➤ **Policy Committee Members:**

Ron Amstutz, Wayne County Commissioner
Matt Bender, Tuscarawas County CII Representative
Michael Chek, Tuscarawas County Health Department Representative
Nicholas Cascarelli, Wayne County Health Department Representative
Bill Cletzer Wayne County Township Representative
Mark Cozy, Stark County Public Representative
Janet Weir Creighton, Chairperson, Stark County Commissioner
Lee Finley, Tuscarawas County Public Representative – No Conflict
Becky Foster, Wayne County CII Representative
Brian Gentry, Wayne County Public Representative
Joel Day, City of New Philadelphia Representative
Kirk Norris, Stark County Health Department Representative
Matt Ritterbeck, Tuscarawas County Township Representative
Carl Rose, Stark County Public Representative – No Conflict

➤ **Staff Members:**

Executive Director David Held
Finance Director Erica Wright
Administrative Director Rachel Rothacher
Operations Coordinator Steve Tharp, Jr.
Administrative Coordinator Tiffany Hupp

➤ **Absent:**

Bill Bartos, City of Canton Representative
Doug Baum, Stark County Township Representative
David Bennett, Tuscarawas County Public Representative
Elaine Campbell, Stark County Commercial, Industrial or Institutional (CII) Representative
Bob Holland, Wayne County Public Representative – No Conflict
Mark Nussbaum, City of Wooster Representative
Joe Sciarretti, Tuscarawas County Commissioner

BOARD of DIRECTORS

Stark
Janet Weir Creighton
Richard Regula
Bill Smith

Tuscarawas
Chris Abbuhl
Kerry Metzger
Joe Sciarretti

Wayne
Ron Amstutz
Ann Obrecht
Sue Smail

2. Approve September 15, 2017 Policy Committee Meeting Agenda

- ❖ **Resolution PCM-2017-08:** *Member Cozy moved and Member Norris seconded a motion to approve the September 15, 2017, Policy Committee meeting agenda. The motion passed unanimously.*

3. Approve June 16, 2017 Policy Committee Meeting Minutes

- ❖ **Resolution PCM-2017-09:** *Member Foster moved and Member Rose seconded a motion to approve the June 16, 2017 Policy Committee meeting minutes. The motion passed unanimously.*

4. Update from GT Environmental

➤ **Solid Waste Plan Schedule**

- Finished plan will be sent to all political subdivisions for ratification and must receive 60% approval. The District typically exceeds this percentage.
- A lot of what has been reviewed in prior meeting hasn't involved making decisions but is just gathering and analysis of data (waste generation, etc.). The District plans to utilize the same programs it always has, but if the District ever wanted to make a significant change, it would be brought before the Policy Committee.
- Appendices of Plan are completed first (all data and analyses). Chapters are executive summaries of appendices.
- Draft due 12/24/2017; Ratification would take place about a year from now.

➤ **Appendix I, L, J, K and M Review**

a.) Appendix L Review:

- Identifies strengths and challenges for District education and outreach programs
- Areas of potential improvement are covered in Appendix I
- Meets state plan goals Goal #3 (Waste Reduction and Recycling Rates) and #4 (Outreach and Education-Outreach Plan and General Requirements)
- Identifies Outreach and Marketing Plan
 - Goal 3: must provide a website, comprehensive resource list, inventory of available infrastructure and speaker or presenter.
 - Five main target audiences: residents, schools, industries, institutions and commercial businesses, and communities and elected officials. District is reaching each with at least one program.
- Identifies outreach priority
 - HHW: Expand collection & educate and promote alternatives
 - District is able to collect right now because it is being done in a much more cost-effective manner than in years past. Hazardous waste is a small portion of waste stream but has dangerous characteristics. Some Districts charge user fees because it is expensive to dispose. If District ever saw drop in revenue, collection could be limited and appointments cut off.

b.) Appendix I Review: Conclusions, Priorities, and Program Descriptions

- Address challenges from Appendix H analysis
- Address District SWOT process areas for improvement in the District
- List of possible initiatives and/or programs developed from Appendix H and L analysis; ranked 1-5 priority (5 is highest, etc.). District will implement or not based on the 1-5 scale.
- ***See presentation slides for detailed rankings.***

c.) Appendix J Review: Reference Year Opportunity to Recycle and Demonstration of Achieving Goal 1

- Residential Recycling Infrastructure Goal: must demonstrate that 90% of the residential population has access to recycling opportunities

September 15, 2017 Policy Committee Meeting Minutes cont.

- Commercial Recycling Infrastructure: must demonstrate that there is access to recycling processors for commercial entities. The District has some in each county that take various materials.
 - Non-subscription curbside recycling – 100% population credit; Subscription curbside recycling – 25% population credit
 - Full time urban recycling drop-off – 5,000 population credit; full time rural recycling drop-off – 2,500 population credit
 - Part time urban/rural recycling drop-off – 2,500 population credit
 - No or limited double counting of credits
 - Drop-offs in curbside communities may not be counted if population credit of community is exceeded
 - Evaluation of access credits is still in progress
 - ***District currently has 87% total access with new credit system***
- d) Review of Appendix K: Waste Reduction and Recycling Rates and Demonstration of Achieving Goal 2
- ***District does not need to meet this goal and does not currently***
 - Residential/commercial recycling rate– 25%
 - Industrial recycling rate– 66%
 - District achieves the industrial recycling
 - More than 50% of waste in the District is being diverted
- e) Appendix M Review: Capacity Demonstration
- Access to Publicly Available Landfills and Years of Remaining Capacity
 - ***District has three of largest landfills in the state***
- **Next Steps**
- Next Policy Committee Meeting Date for Plan – November 17, 2017
 - Appendices O, P, Q, S
 - Support Appendices
 - Policy Committee Meeting – December 15, 2017
 - Chapters 1, 2, 3, 4, 5, 6

5. Other Business

- District is currently funding assessments of waste and recycling programs in the largest city in both Stark and Tuscarawas County: Canton and New Philadelphia.

6. Adjournment

- ❖ ***Resolution PCM-2017-10: Member Amstutz moved and Member Gentry seconded a motion to adjourn the meeting at 10:41. The motion passed unanimously.***



11-17-17

Rachel Rothacher, Administrative Director

Date